

CHEDDAR PARISH COUNCIL

The Parish Hall, Church Street, Cheddar, Somerset BS27 3RA

Clerk to the Council: Mrs Wendy Barritt

Allotment Application Form

Due to the increasing popularity of allotment gardening, there is a waiting list for an allotment plot in one of the three allotment gardens managed by Cheddar Parish Council. To apply for an allotment you need to complete the application form below, and return it to the Parish Office, alternatively you may email a completed copy of the form to the address shown at the bottom of the page.

If you need any information before you apply, please refer to the Frequently Asked Questions overleaf. If you should have any further questions please do not hesitate to contact the Clerk or Assistant Clerk on the number shown below.

Name:
Address:
Post Code:
Telephone (<i>please ensure you supply a daytime contact number</i>):
Email:
Site preference (optional) i.e. Hamfields, Wideatts Road or Upper New Road
Date:

Tel: 01934 743217 **Email:** clerk@cheddarparishcouncil.org

Website: www.cheddarparishcouncil.org

Cheddar Parish Council Allotments – Frequently Asked Questions

Who can apply

Applications may only be made by residents of the Parish of Cheddar.

How the allotment waiting list works

When you complete and return the allotment application form your name will be added to the bottom of the waiting list.

How long you can expect to wait

When we add your name to the waiting list we may be able offer you an indication of the current turnover of allotments. However it is not possible to say how long you will have to wait as we cannot predict when plots will become available. Don't be put off by a long waiting list as people's circumstances often change and there are always a number of people who leave the waiting list or who no longer want a plot when offered one.

How to choose a site

We do not hold separate waiting lists for each site (i.e. Hamfields, Wideatts Road or Upper New Road). However if you only wish to be considered for a plot on a specific site, please ensure you note this on your application. This will save us contacting you unnecessarily if you reach the top of the list and a plot becomes available on a site you are not interested in.

Where you are on the waiting list

You will be contacted as soon as your name reaches the top of the list and a plot becomes available. However, please feel free to contact the office should you wish to check on your position on the list.

Offering you a plot

We will contact you by email/phone to offer you a plot. We will then be able to provide details of which plot and a map of its location. You will be given a period of time to decide on whether you wish to take the tenancy however, we urge all prospective tenants to let us know as soon as possible if they do not want to take on a plot so that we can move onto the next person on the list.

Alternatives

If you do not wish to take the plot we have offered you, you should discuss the matter with the Clerk/Assistant Clerk. It may be that whilst you are keen to have an allotment your current circumstances prohibit you from working a plot at that time. We can then consider whether you remain at the same position on the waiting list in order to be offered a plot at a later date. **Please inform us as soon as possible if you do not want a plot we have offered you.**

Vacant Plots

Not all tenants will tell us immediately when they wish to give up their plot and this can lead to plots becoming overgrown. If a tenant is no longer working a plot we have to allow them time to put this right and where a tenant continues to not maintain his or her plot we ask them to leave and will offer the plot to the next person on the waiting list. Not everyone on the waiting list will still want a plot but we have to allow each person time to make a decision. Once a new tenant takes on a plot then we have to allow a reasonable amount time for them to bring their new plot back into use, therefore it can seem like a plot has not been worked for several months!

Cancelling my Request

If you no longer wish to remain on the waiting list please assist other people on the waiting list by telling the Parish office as soon as possible.

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